

## Online Banking Business User Guide

### Limits

Limits are assigned at the role level and can be customized for each individual sub-user assigned to the role.

Limit	Description
<b>Authorized</b>	The maximum cumulative dollar amount that can be submitted without additional authorization.  A limit of "0.00" means that ANY transaction scheduled by users with this role will require approval.
<b>Maximum</b>	The maximum cumulative dollar amount that can be submitted.
<b>Can Authorize</b>	The maximum cumulative dollar amount that a user with authorization rights can approve.

**To Assign Limits to a Role** -- Go to the Business Admin widget and scroll to the **Limits** section. Click **Edit Limits**. Enter the Daily, Weekly, and Monthly limits for each payment method and click **Save Changes**.